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# STATE PROCUREMENT OFFICE EMERGENCY PROCUREMENT REQUEST

1. TO: Chief Procurement Officer

2. FROM: Department of Land and Natural Resources/Division of Forestry and Wildlife/Oahu Branch

Department/Division/Agency

Pursuant to §103D-307, HRS, and Subchapter 10, Chapter 3-122, HAR, the Department requests approval for the following:

3. Date 10/20/06

4. After the fact ☐ YES ☒ NO

5. Nature of the Emergency – To remove hazard trees that are situated on State Forest Reserve lands that extend over public roads and residential areas. These trees are deemed dangerous to adjacent homeowners and public access. Residents in the area, has raised concern regarding falling branches that have already impacted their homes and the road nearby. Due to the excessive heights and brittleness of these trees, it is highly recommended that the assessed limbs be removed before the winter season. The urgency is that there is a very high potential for severe damage to homes situated in the area and to some extent a high probability of residents being displaced. Roads in Nuuanu and Tantalus are very narrow and access would tremendously be affected and limited for rescue, fire and ambulance should these areas be impacted. To get to these areas for any type of emergency and be faced with obstacles before, during or after the fact, it would definitely be a liability to the State for not addressing public concern. Trees are like earthquakes, no one knows when or how it's going to fall.

6. Vendor: Sherwood Tree Service  
Address: 350 Ward Ave., Suite 106  
Honolulu, Hawaii 96814-4004

7. Price:  
\$26,000

8. Description of goods, services, or construction to be purchased  
Removal of large lateral branches will be done by Sherwood Tree Service. This service will be done to prevent branches that extend over homes and roads from damaging residential areas and hinder public access. Service will be conducted by the use of power equipment, bucket trucks, tree climbers, and other necessary means to correct the existing problem. Vendor is certified and insured to do this type of work. All debris will be cut and chipped. Chips will be dispersed in the adjacent Forest Reserve for decomposition and soil enrichment in the area.

9. Reason for Vendor Selection  
Four vendors were contacted to bid on several projects. Of the four (4) vendors, Sherwood Tree Service was the lowest bid for these site(s). Vendor has been involved with other state projects with DLNR, DOT and State Parks. They have proved their worth and have been highly recommended.

10. Direct questions to: Earl K. Pawn

Phone: 973-9785

11. I certify that the information provided above is to the best of my knowledge, true and correct.

Department Head or Designee

Date

Reserved for SPO Use Only

12. Chief Procurement Officer's comments:

Although the trees are deemed dangerous to adjacent homeowners, there is no emergency situation at present, SPO cannot approve the agency's request for emergency procurement. However, based on the conditions that exists and the very high potential for severe damage to homes situated in the area and the probability of residents being displaced along with road accessibility being limited for rescue, fire and ambulance should tree limbs fall, SPO recommends that the agency submit a SPO Form 7, Request for Exemption from HRS 103D to expedite the removal of these trees.

13. ☐ APPROVED ☐ DISAPPROVED ☒ NO ACTION REQUIRED

Chief Procurement Officer *[Signature]* 10/24/06  
Date

14. E.P.No. \_\_\_\_\_

EP-07-12-A